

**ST. JOSEPH'S CATHOLIC SCHOOL, FAIRFIELD  
MEETING OF BOARD OF TRUSTEES**

**MINUTES OF THE MEETING HELD 9 SEPTEMBER 2009.  
BOARDROOM @ 5:30PM**

**PRESENT:** C McPhillips, C McConnell, A Wainui , KM Adams, M Henry, K Numa, D Edwards, C Green,P McGirr, D Fitzwater, K Malpass, C Fletcher

**09.62 APOLOGIES**

M Lovell, P Flanagan, A Fisher, A Wainui (for lateness)

**09.63 WELCOME PRAYER**

Clark McPhillips

**09.64 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON  
5 August 2009  
Confirmed**

The Minutes of the meeting held on 5 August 2009

**09.65 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT  
OTHERWISE INCLUDED IN THIS AGENDA**

**09.65.1 ENROLMENT**

Letter from Mike Lovell was tabled.

- A circular to families currently on the waiting list and the wider community to clarify the current situation of our enrolments has been circulated.
- A second new entrants night is to be held in October 2009 for new entrants beginning in 2010

**09.65.2 CATHOLIC CONVENTION REPORT**

KM Adams and A Graham attended this and a full report was circulated to the Board. Thanks to KM for the detailed report back.

**09.66 CORRESPONDENCE**

The attached document 09/34 listing correspondence received since the last meeting of the Board and highlighting points of interest.

**09.67 PARISH PASTORAL COUNCIL/ SPECIAL CHARACTER**

**09.67.1 Minutes form Parish Council Meeting**

**Received**

Minutes from the Parish Council Meeting dated 11 August 2009, as previously circulated (09/35)

### **09.67.2 Parish & Board Evening**

#### **To inform**

Fr Joseph has requested that an evening be set aside to have a social gathering and asked for a meeting date, we offered 25 November 2009. Aroha to liaise and advise if this would be suitable

### **09.67.3 Roster for Parish Morning Teas**

#### **To inform**

08/11/09	Staff
15/11/09	Board
22/11/09	Multicultural

### **09.67.3 Parish Flyers in Enrolment Packs**

#### **To inform**

Consideration is also being given to having Parish information in our enrolment packs currently being distributed to families.

## **09.68**

### **NAG 1; CURRICULUM**

#### **09.68.1 REPORT OF THE PRINCIPAL**

##### **Received**

Principals Report for September 2009 as previously circulated (09/37)

#### **09.68.2 RELIGIOUS EDUCATION CURRICULM CHANGE**

##### **To inform**

We were not consulted about the information currently released regarding this curriculum becoming digital. St Joseph's has obtained the Religious Education Books for all levels of the school for the 2010 year.

A letter to the Bishop is to be drafted from the Proprietors representatives and St Joseph's School.

#### **09.68.3 UNDERSTANDING SELF- PROFESSIONAL LEARNING**

##### **To inform**

Arna wished to thank all staff for the fantastic effort made in their personal development through their professional learning.

#### **09.68.4 YEAR 7/8 SKI TRIP**

##### **Ratified**

The Year 7/8 Ski Trip to Whakapapa on Friday 18 September 2009 has been approved.

#### **09.68.5 YEAR 7/8 CAMP, WELLINGTON**

##### **Ratified**

The Year 7/8 Camp to Wellington 19-23 October 2009 has been approved in principal pending some documentation from Inter Islander. D Edwards will table this at meeting on 14 October 2009.

#### **09.68.6 YEAR 5/6 CAMP, TUI RIDGE**

##### **Ratified**

The Year 5/6 Camp to Tui Ridge 10-13 November 2009 has been approved.

## **09.69**

### **REPORT OF MEETING OF PTFA**

#### **09.69.1 AGENDA AND MINUTES OF MEETING**

##### **Received**

The attached copy of the 7 September 2009 Agenda and Minutes 3 August 2009 Meeting (document 09/37), which have been circulated separately.

**09.70 NAG 4; FINANCE**  
**09.70.1 FINANCIAL STATEMENTS**

**To ratify**

The financial statements for the month of July 2009 (previously circulated)

**Moved:** Cheryl Green  
**Seconded:** Peter McGirr

**09.71 NAG 2: SELF REVIEW**  
**09.71.1 POLICY REVIEWS**

**(09/41)**

**Received**

The Board received and approved the following policies:  
Financial Management and Curriculum Delivery

**09.71.2 ICT**

**To inform**

This was unable to be presented at this meeting.

**09.72 GENERAL BUSINESS**  
**09.72.1 NEXT BOARD MEETING**

The next Board meeting is scheduled for 14 October 2009.

*Meeting moved into In Committee at 7.39pm*

Meeting Closed at 7:54pm

Caprice Fletcher  
**For the Chairperson**  
21 September 2009