

**ST. JOSEPH'S CATHOLIC SCHOOL, FAIRFIELD
MEETING OF BOARD OF TRUSTEES**

**MINUTES OF THE MEETING HELD 5 AUGUST 2009.
BOARDROOM @ 5:30PM**

PRESENT: C McPhillips, C McConnell, A Fisher (CP), A Wainui , KM Adams, P Flanagan,
M Henry, K Numa, D Edwards, C Green, P McGirr, C Fletcher

09.50 APOLOGIES

M Lovell

09.51 WELCOME PRAYER

Peter McGirr

09.52 De-star number 7, on the Agenda, Principals Report

**09.53 CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON
17 June 2009**

Confirmed

The Minutes of the meeting held on 17 June 2009

**09.54 MATTERS ARISING FROM THE PREVIOUS MINUTES NOT
OTHERWISE INCLUDED IN THIS AGENDA
Nil**

09.55 CORRESPONDENCE

The attached document 09/26 listing correspondence received since the last meeting of the Board and highlighting points of interest.

09.56 PARISH PASTORAL COUNCIL/ SPECIAL CHARACTER

09.32.1 Minutes form Parish Council Meeting

Received

Minutes from the Parish Council Meeting dated 9 June 2009

09.32.2 Catholic Character Report

Received

Review report from Yvonne Hall circulated separately (09/28). Anthony wished to congratulate Staff and School on a job well done. Questions raised in the report will be addressed by the end of year.

09.57

NAG 1; CURRICULUM

09.57.1 REPORT OF THE PRINCIPAL

Received

Principals Report for August 2009 as previously circulated (09/29)

09.57.2 STUDENT STAND DOWN

Currently we have a student who has been stood down from school as a result of behaviour. A plan has been implemented with family, other support services and RTLB for their return to school.

09.58

REPORT OF MEETING OF PTFA

09.58.1 AGENDA AND MINUTES OF MEETING

Received

The attached copy of the 8 June 2009 and Agenda for 3 August 2009 Meeting (document 09/30), which have been circulated separately.

09.58.2 FUNDRAISING

Informed

The Board was informed of future PTFA fundraising ventures

- Recession Ball – dress in your fanciest 2nd hand clothing
BYO drink @ Parish Church 18/19 Sept. More details coming!
- Allyson Gofton, 5 November, Sacred Heart Hall. Ticket prices yet to be set but will be around \$25-\$35. Limited to 200-250 tickets. Prizes on the night. More details coming!

09.59

NAG 4; FINANCE

09.59.1 FINANCIAL STATEMENTS

To ratify

The financial statements for the month of May 2009 and June 2009

Moved: Cheryl Green

Seconded: Collette McConnell

09. 60

NAG 2: SELF REVIEW

09.60.1 POLICY REVIEWS

(09/31)

Received

The Board received and approved the following policies:

Enrolment, Behaviour Management, E.O.T.C, Child-care/ Dependents, Performance Management, Protected Disclosure, Classroom Release Time Management Policy and Environmental.

09.60.2 ICT

To inform

Deidre Edwards presented the next step in our ICT strategy. The server is needing to be replaced in the next six months. A tentative quote from Edtech, who are Ministry of Education approved for an upgrade of our current Server of \$25,000 plus GST. Deidre will provide a second quotation for the Board at the next meeting.

09.61

GENERAL BUSINESS

09.61.1 NEXT BOARD MEETING

The next Board meeting is scheduled for 9 September 2009.

Meeting closed at 7.05pm

Caprice Fletcher
For the Chairperson
20 August 2009