

# ST JOSEPH'S CATHOLIC SCHOOL PTFA MEETING

11 October 2010

Meeting Opened 7.30pm

Present: Kathy, Jude, Joanna, Kim, Michelle, Anna, Michelle, Penny, Fleur, Liz, Collette, Arna, Rochelle, Jane

Apologies: Rebecca, Blake, Roslyn, Tracey, Jo, Leigh, Rhonda, Stacey, Mel

## MINUTES LAST MEETING:

Moved Minutes accepted: **Kathy**  
Seconded: **Joanna**

## CORRESPONDENCE:

Inwards: nil  
Outwards: nil

Moved Correspondence accepted:  
Seconded:

## TREASURERS REPORT:

Joanna presented the report for this month, in colour:

Opening Balance	\$ 15,296.10
INCOME	\$ 14,219.02
EXPENSES	\$ 394.00

**Closing Balance**                      **\$ 29,121.12**

Moved Treasurers Report accepted: Arna  
Seconded: Penny

## GENERAL BUSINESS

Arna updated various funding grants that have allowed for interactive whiteboards, a 'COW'-computer on wheels, plus upgrade of library computer, all happening soon.

Grand Parents Day review:

Groceries and wine raffles more popular than meat  
A bun surplus was recorded. (enough to sink the Titanic)  
Cakes (small sizes) and plants stall could be popular  
Students crafts, cards etc set up on class by class basis, 'my kids' stuff was good  
Feedback from Grand parents to be sought to hear what they liked/ want, bring their ideas next time.

Chocolates:

Over for the year, approx \$6000 to be returned to the school  
Money counting will be reviewed for 2011, not necessary to double-count  
Could also review checking system to avoid families being charged in-correctly

Garage Sale:

Team support made the event successful, particular mention of Watene's contribution.  
Using hall was excellent, allocated drop off days was good, **but only one needed 6.30am start better than 7.30am**, Busy until 8.30, then slowed till about 11.30am

Cakes- **could have twice as much and twice price**, allocate different baking types to each class

fruit/veggies- very successful

Sufficient advertising. Signage was good, **leaflet drop was good**. Wider community rather than school attended

Storage: bigger container, **more boxes** to do bulk buys \$5 box, \$5 pre-bagged for toys etc  
**Aprons helped, plastic bags good, sold tape (need roll each), stickers, security, roaming security vip**

Selling production costumes was good

**Bric a Brac needed more staff**

**Sorting in lead up, maybe two or three times to get control and pre-check (labelling what does/not work, pricing things, sorting books etc)**

**\$500 needed for float**, most people had \$20 notes, **EFTPOS not needed**

Sausages, bacon, bread –need to shop around price wise

Tea and coffee not needed

Computer gear, not wanted

Electronics near power points to test them out- notes to indicate what does/not go

Alternating year with Grand parents day and Production too

Pies:

Forms out: 11<sup>th</sup> November

Close: 22<sup>nd</sup> November

Delivery: 26<sup>th</sup> November

Including Christmas Mince pies

Family Portraits

24 families, good feedback for these, not so good for First Holy Communion photos.

Production DVD:

Due next week. Order forms sorted into class lots (Joanna) and Caprice will manage from there.

Calendars and cards:

Few late orders coming next week. Good to complete before camp and earlier in the year.  
Approx \$2000 raised. Thanks Fleur.

Cene:

Wednesday 27<sup>th</sup> October. \$20 ticket, we provide the wine and nibbles and get 15% of sales.  
Will run raffles on the night again, 40 tickets only

Mission Day:

Sausages- names to Rozm

Christmas Raffle:

Usual process, may aim to include wine raffle

**Meeting closed @ 9.40pm**

**NEXT MEETING – 8 November in STAFFROOM @ 7.30pm**

***All are welcome – see you there.***